

TALLY SHEET FOR VOLUNTEER SERVICE HOURS

Instructions: Please tally the number of hours your Host Site provided in one month in a particular category. If the number of hours served by an individual participant is not noted, it should be counted as 2 hours. Miscellaneous hours should be placed under # 12, other. Turn in tally sheet on order turn-in at warehouse or mail with order.

SITE NAME _____ HOST ID# _____

MONTH OF SERVICE _____ TODAY'S DATE _____

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|-------------------------|-------------------------|
| 1. ____ CHURCH | 7. ____ OUTREACH |
| 2. ____ YOUTH | 8. ____ HEALTH |
| 3. ____ SENIOR | 9. ____ TRANSPORT |
| 4. ____ SHARE WAREHOUSE | 10. ____ POLITICAL |
| 5. ____ HOST SITE | 11. ____ EMERGENCY FOOD |
| 6. ____ BLOCK WATCH | 12. ____ OTHER |

*DESCRIPTION OF "OTHER" _____

TOTAL NUMBER OF HOURS _____