

How to Submit Your Volunteer Application & How to Edit Your Application *After* It Has Been Submitted

1. On the Volunteer Homepage (www.CatholicCharitiesDC.org/Volunteer), click the [EXPLORE VOLUNTEER OPPORTUNITIES] button to navigate to the Volunteer Portal.

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	Futures.
Volunteer Home Volunteer FAQs	Last year, over 8,700 volunteers helped us serve our neighbors in need.
Contact Us	Our volunteers are the driving force in our ability to serve 127,000 men, women, and children each year. We offer a variety of voluntieer opportunities to meet the needs of our dynamic and growing volunteer force. Get stated below by exploring our upcoming volunteer projects and start making a difference today.
	POPULAR SERVICE OPPORTUNITIES
	St. Maria's St. Maria's SHABE Food Shelter Cleanup Meals Meals Network Saturdays Tureaday Nights Friday Mornings Ragging
	EXPLORE VOLUNTEER OPPORTUNITIES
	WHO DO WE SERVE?
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2. Use the search menus on the left side of the page to search for volunteer opportunities. Click on the opportunity to learn more and apply.

Search	* Shelter Clean Up
Which program(s) do you want to volunteer with? 2011/03/2014/2014/2014/2014/2014	Volunteers work with staff one Saturday morning a month to do a "deep clean" of the shelter.
Catholic Charities Volunteer Services (18) Cup of Joe (1) Dorothy Day Place (1)	Shetter Clean Up
McCarrick Family Center (3) Nativity Women's Shelter (2) New York Avenue Men's Shelter (2)	* Shelter Hospitality Volunteer
BHABE (2) Bout, Exatifamir, Center (1) BEERsateth, SEIL (Mark, Stehler (2) BEMark, Mark, Ch.) Welsome Hans, Renth, Flagam, Markanew, Contex, (1) Welsome Hans, Facetan, 2) Welsome Steiner, Renth, Flagam, Markane, Col, 1) Welsome Steiner, Pacetan, Welsome Col, 1)	Shefter Hospitality Volumeers assist staff during intake time evenings from 5:30-PI to 0:30-PI . Volumeers are asked to commit . Johanner cricca a week for 6 months. Volumeer Service Offective Ilhavet the volume issue alteria general volumeer ornehation and undergo a criminal background check red 2 reference checks. Volumeers will receive a photo D and yellow "Volumeter" is volu.
What are your areas of interest?	C* Fill in an application
Where would you like to volunteer?	

3. Click the green [Fill in an Application] button.

v York Avenue Men's Shelter	Back to Search Home Log in to your a
ter Hospitality Volunteer - Shelter Hospitality Volunteer	I would like to volunteer
a Shelter Hospitality Volunteer you will greet people as they enter the shelter and support the shelter's f. You will distribute soup, soap and hope. Your presence and greeting affirms the dignity of the people enables the staff to move around the shelter and help people get settled. Commitment required is once a ek for 6 months. If it change your life!	C Fill in an application Already use MyVolunteerPage.com to volunteer with this organization? Log in to your account
Structions to Sign Up for This Volunteer Role: Click on the green "Fill in an application" button to the right Complete both sections of your application (the contact information and editing information application (the contact information	Get Social
and adoutional information pages) Be sure to click "Save and Continue" at the bottom of the Contact Information page Be sure to click "Submit" at the bottom of the additional information page Click here for a PDF of all the sign-up instructions The helpful tips and link below will help troubleshoot issues you may	Share this 🛉 У +
Helpful Tips	
 Complete both sections of your Application (the contact information and additional information pages) in one sitting. We won't know you 	

4. Create a username and click the [Save and Continue] button.

pplication Fo	rm - New York Avenue	Men's Shel	ter
am new to MyVolunte	erPage.com		I already have a username
Su will need to enter a up ou should select someth nail address or your nan ng. If the name you enter compted to choose anoth	ique username to identify yourself to the sy ing that is easy for you to remember such a le. Your username must be a least 6 chara ris already in use by someone else, you wi er username.	ystem. 15 your acters rill be	If you have signed up with this organization before, or are a member of another organization that uses MyVolunteerFage com, you can use the same login to access all organizations with which you volunteer.
Isername			
Jsername :mail Address	Julie.Bodnar2@CC-DC.org	· /	Forgot your username or password?

5. Fill out your contact information.

Catho	lic Charitie	s Volunteer Portal
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You need to complete all fie	lds flagged (🎽) as required on	I this page and on the next one. If you don't fill in all required fields and click save on the next page, your
application will not be subm	itted to New York Avenue Men's	s Shelter.
NAME FIELDS		
Username	Julie.Bodnar	× 0
Password		Pe
Confirm Password		PN
Passwords must be a min	imum of 6 characters	
Title	Mr, Ms, Sir, Mrs	
Legal First Name		
First Name		~
Middle Mene		

6. Click the [Save and Continue] button.

Work Phone	202-772-4300	x	
Cell Phone			
Phone Preference	Not Specified	•	
ONLINE PRESENCE			
Twitter Username	e		
Linkedin Profile URL			
MISC FIELDS			
Date of Birth	08/14/1986		
Region	English (USA)	•	
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lyVolunteerPage.com			BETTER

7. Fill out your application.

Catholic Charities Volunteer Porta							
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red field and your applic	ation has not yet been submitted.						
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8. Don't forget to fill out your reference information (name, email address & phone number)! Then, click the [Submit Application] button. Family members cannot act as references.

Email	Margaret.ONeill@CatholicCharitiesDC.org
Third Reference Name	Grace Hegarty
Telephone Number	202-772-4300
Email	Grace.Hegarty@CatholicCharitiesDC.org
mergency Contact Information	
Name	Linda Bodnar
Phone	574-229-3626
Alternative Phone	
Address	1618 East LaSalle Avenue, South Bend, IN 46617
Relationship to You	Parent •
e note that your application will not get submitt ation was successfully submitted if when you o red field and your application has not yet been	ed uniti you fill in all fields flagged(*) as required on this page and click the Submit Application button. You'll know yo sick the Submit Application' button, it takes you to another screen. If you stay on this screen, it means you missed a submitted.
	Submit Applicati

9. You will receive a confirmation email once your application is submitted.

postmaster@volunteer2mail.com New York Avenue Men's Shelter - Welcome Message
Catholic Charities ARCHDIOCESE OF WASHINGTON Inspiring Hope, Building Futures.
Dear Julie,
Thank you for applying to volunteer with Catholic Charities!
We will review your application and be in touch if we need any additional information.
Your next step in becoming a volunteer is to attend a Catholic Charities Volunteer Orientation session. At Orientation, you'll get a chance to meet fellow volunteers and learn more about the work and culture of Catholic Charities. Please review the <u>Volunteer Handbook</u> to learn more about your role as a volunteer with Catholic Charities.
Before your orientation session, please: 1) Submit your <u>Background Check Authorization</u> information online 2) Upload the following forms to your Volunteer Profile: - <u>Volunteer Waiver, Confidentiality Agreement and Media Release Form</u> - <u>Volunteer's Commitment and Handbook Acknowledgement Form</u>
We look forward to meeting you at Orientation! The Volunteer Services Team

How to update your submitted application

1. Go to www.myvolunteerpage.com and login.

https://app.betterimpact.c

				2014 Catholic Chantle	Guidok Web Access	Employment :
MvVolu	nteerPac	ie.com Login				
		Jereen 20 g	_			
Login				Privacy Policy		
Username	Julie.Bodnar@cc-dc.o	g Usernames are not case sen	isitive.	Information contained the specific organizat neither be disclosed t	d here is only visible to lon(s) you volunteer fo to any other party nor u	you and r. It will used for any
Password	•••••	Passwords are case sensitive	a. /	other purpose. <u>Click I</u> <u>MyVolunteerPage.co</u>	nere to view the compl m privacy policy.	ete
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Keyword		Search				
MyVolunteer	Page.com			Powere	d By	ITER
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2. You will be directed to your volunteer page. Click the "MY PROFILE" menu on the right side of the page. Select either "Contact information" or "Additional Information" to update your application.

	REPORTS CONTACT		MY PROFILE Contact Information Additional Info
Welcome Julie Bodnar Edit	Upcoming Shifts Food Bagging - Food Bag Saturday, June 17, 20	gging 17 7:00 AM - 10:00 AM	Qualifications Change Password Organizations Goals
Catholic Charities of the Archdiocese of Washington Headqua	rters		Interests Availability
News		Public Opportunities	Merge Profile