



**Catholic Charities**

ARCHDIOCESE OF WASHINGTON

Inspiring Hope, Building Futures.

Thank you for your service as a volunteer at Catholic Charities throughout the pandemic.

**Catholic Charities will require all volunteers to be fully vaccinated against COVID-19 by September 19, 2021.**

Catholic Charities is implementing this policy to comply with DC Mayor Muriel Bower's August 10, 2021, mandate that all contractors and grantees demonstrate proof of vaccination and to help our community, especially the vulnerable people who come to us for services, to stay safe and healthy. All Catholic Charities employees will also comply with this policy.

Each of our volunteers perform a vital role in mission. We sincerely hope you will comply with this requirement and continue to volunteer with Catholic Charities.

**If you are fully vaccinated and volunteer:**

- a. Regularly, in-person **OR** meet with Catholic Charities mentee/coachee in the community OR *may* visit a Catholic Charities location
  - a. Upload an image of your vaccination card to your profile in Better Impact before September 19, 2021. **(Instructions are below)**.
- b. Occasionally at in-person events (such as for St. Maria's Meals, SHARE, Spanish Catholic Center (DC), or Montgomery County Family Center Food Distributions)
  - a. Show your vaccine card, or an image of it saved to your phone, to Catholic Charities staff when you arrive each time you volunteer.

**If you are not fully vaccinated, please get the shot then re-join us 2-weeks after your final dose.**

### Steps to Upload Your Vaccine Card After You Are Fully Vaccinated:

- Log into [MyImpactPage](#)
- Click on the “My Profile” tab on the right-hand side
- Select “Additional Info”
- Select an organization (if you have multiple, any one will work)
- Find the first section “COVID-19” and the first statement under that section: “All Catholic Charities volunteers are now required to be vaccinated against COVID-19. Please upload proof of your vaccine here.”
- Click the “Choose File” button next to the that statement
- Select the photo of your proof of vaccine that is saved to your computer
- Click the green “save” button in the top right corner
- Staff will verify the photo and send you a confirmation email within a week