At SHARE we are very concerned about the safety of everyone that graciously volunteers to facilitate our food distribution every month. In order for distributions to be efficient, SHARE Food Network has implemented the following procedural updates.

### Before Distribution Day

1. Order changes (additions/reductions) are permitted until Noon on May 11, 2020.
2. Similar to March Distribution, a policy of zero balance on the day of distribution has been implemented. Orders will need to be paid in advance and in full.
3. Host sites must use the SIGNUPGENIUS link to schedule their pick up appointment for Friday (5/15) or Saturday (5/16).

*Market Day Monday is canceled until further notice.*

### Payment Options

- Payments by phone are welcome (credit, debit and EBT cards).
- Mail in payments are welcome.
- No cash payments please.

### On Distribution Day

To further ensure your safety and the safety of our staff, SHARE has implemented a **DRIVE-UP DISTRIBUTION**.

1. The host site representative will provide the name of the organization and scheduled appointment time to staff.
2. Staff will confirm a zero balance and arrival during the scheduled appointment time. The representative will be provided with a copy of their bulk pick sheet and copy of receipts. This will permit admission to the drive thru, as well as notify warehouse staff of permission to load the order into your vehicle(s).
3. Please provide a cell phone number to SHARE staff member so they can be contacted and directed at the appropriate time to the loading docks. Transportation teams will be asked to park in the front parking lot to prevent a long line of vehicles.

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**SNAP/Food Stamp Assistance**

Want to increase healthy food options for your customers?

Tell them to call for SNAP/Food Stamp Assistance

**Dial 1-800-21-SHARE**

For General information & Application Assistance