

# SHARE HOST DATA SHEET



*Directions: Please print clearly and answer Items 1-8.*

<b>1. Host Site Information</b>			
Site Name:		Site ID:	Open or Closed Site:
Street Address:		State:	Zip Code:
Main Number:	Fax Number:	Web Address:	
<b>Organizational Head (e.g. Pastor, Director, Manager)</b>			
Name:	Daytime Phone:	Evening Phone:	
E-Mail Address:			
<b>2. Host Coordinator Information</b>			
<i>This person is responsible for receiving mail from SHARE and communicating information to the host organization team and participants.</i>			
Name:		Mailing Address:	
City:	State:	Zip Code:	
Daytime Phone:	Evening Phone:	Fax Number:	
E-Mail Address:	Would you like to receive monthly e-mails from SHARE containing important updates and information?		
<b>3. Assistant / Co-Coordinator</b>			
<i>Please circle the one that applies: Assistant or Co-Coordinator</i>			
Assistant or Co-Coordinator:		Mailing Address:	
City:	State:	Zip Code:	
Daytime Phone:	Evening Phone:	E-Mail Address:	
<b>4. Information &amp; Referral Contacts</b>			
<i>Potential SHARE participants will contact these individuals to register. Their Phone Numbers will be listed in the SHARE Newspaper and given out to potential participants who telephone SHARE headquarters for information.</i>			
Name	Phone Number	Best Time To Call	
<b>5. Registration/Distribution</b>			
<i>Where can the participants register for and pick up their SHARE Packages?</i>			
a. Registration Location:		Address:	
City:	State:	Zip Code:	
b. Distribution Location:		Address:	
City:	Distribution Site's Main Number: <i>This should be a telephone number where SHARE can reach you, if needed on distribution day.</i>		
<b>6. SHARE Health Project</b>			
<i>If your site participates in the SHARE Health Project, please provide information about the site's health advocate.</i>			
Contact:		Mailing Address:	
City:	State:	Zip Code:	
Daytime Phone:	Evening Phone:	E-Mail Address:	

